Wednesday 18 October 2017

Dear Parents/Carers

I am writing to you to inform you that Mrs Berry will not be in school from Monday 30 October 2017 due to an urgent medical matter.

Mrs Sargen, who is a qualified teacher with experience of teaching a mixed age class, is taking on the role of full time class teacher for this period. Mrs Ridgeway will be working four full days and Mrs Allen, who worked in the school last year, will be in class 1 every morning. Mrs Laidler will continue to volunteer for some of the week. This will ensure that there are plenty of known adults in the class who can provide consistency and continue to effectively support the children’s learning.

Mr Beahan will be the Special Educational Needs point of contact during Mrs Berry’s absence.

I will keep you updated of any changes to these circumstances.

Yours sincerely

Mr Simon Beahan and the Class 1 team.

Headteacher