DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN'S SERVICES

DERBYSHIRE County Council

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:	**CORONAVIRUS (COVID-19) – Schools Full Opening** **Used with Existing Risk Assessments & Current Government Guidance**

"All policies and other documentation provided to the client by Derbyshire County Council remain exclusively the property of the Council. The client is entitled to retain and use these items only for so long as its contract with the Council subsists. Upon the contract's termination, all such items shall cease to be used by the client, with immediate effect, and shall be promptly returned to the Council. In the event of breach by the client of this agreement, the Council reserves all legal rights and remedies".

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name:			
Date of Assessment	1.09.2020	Date of Issue	2.09.2020
Assessment carried out by	Simon Beahan HT	Signature	SPBeahan

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons:	Young People/Clients	X	Staff		Visitors	X	Contractor	X	Others (specify)	

Name of Manager confirming and agreeing Assessment:	Headteacher
Signature:	SPBeahan

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

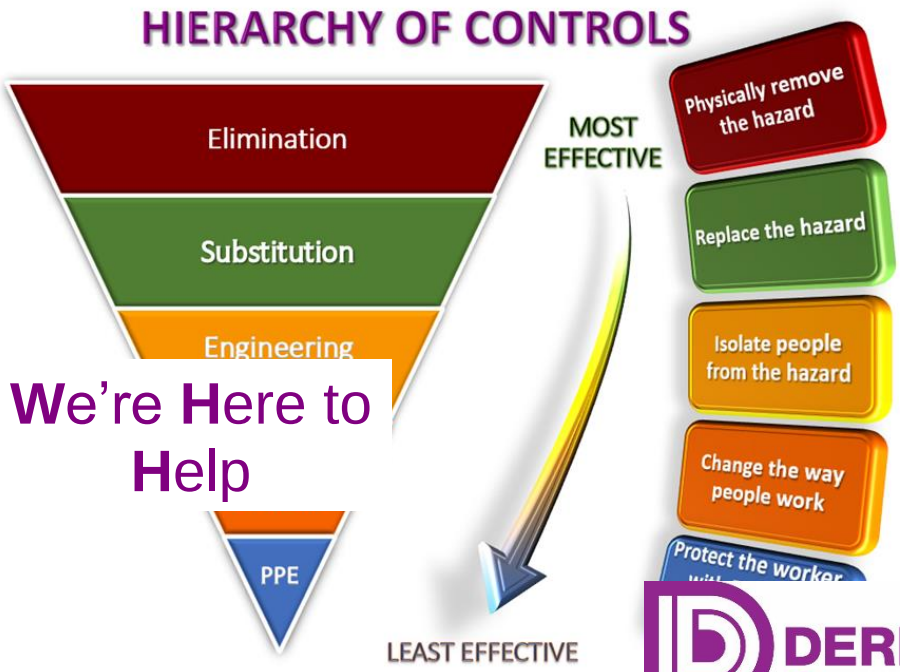
Print Name	Signature	Date	Print Name	Signature	Date
Simon Beahan					
Linda Berry					
Claudie Pattison					
Chris Heynes					
Jen Callard					
Sue Ridgeway					
Jess Bingley					
Suzanne Cass					
Carol Wilson					
Julie Cain					
Kelli Allen					

Preparation Steps for Full Opening

This Coronavirus (COVID-19) Full Opening (September 2020) Risk Assessment sets out a risk control framework for you to adapt to your school/setting following an overarching principle to reduce the number of contacts between children and staff.

When completing your risk assessment, you should always use the risk assessment hierarchy of controls principal (below) to guide you.

It is important to remember that the smaller you can get the groups 'bubbles' whilst delivering a broad and balanced curriculum, the more effective your management of cross infection will be, and this will prove evident in the event of a confirmed COVID-19 case.



We're Here to Help

These decisions and measures you put in place will prepare the school/setting for the full opening and establish a platform for the school to continually operate in a safe way, so far as is reasonably practicable.

If you need any assistance, please do not hesitate to contact your Health and Safety Consultant.

(Health & Safety Section | Children Services)
, Communities & Policy.

DERBYSHIRE County Council

RISK ASSESSMENT – **TO BE USED WITH EXISTING RISK ASSESSMENTS & CURRENT GOVERNMENT GUIDANCE**						
What are the hazards?	**Generic Control Measures**	**✓ X N/A**	**Person to implement**	**Additional Control Measures needed to reduce risk to an acceptable level**	**Person to implement**	**Date to be actioned**
XUnsafe Buildings *Operating in a different manner to normal operations*	Senior Leadership Team / Site Management Team have held meetings to review the school site and specify entry/exit points and classroom use.	x	SB	Site reviewed. Separate entry/exit points agreed and shared with staff and parents		
	All the usual pre-term building checks are undertaken to make the school safe and all statutory inspections are up to date and compliant e.g. • Water treatments • Fire alarm testing • Repairs • Grass cutting • Portable appliance testing • Fridges and freezers • Boiler/ heating servicing • Internet services • Any other statutory inspections • Insurance covers reopening arrangements	X	SB CW SC	All checks completed as usual		
	Contact is made with Property Services/Facilities Management/Trust if any problems are identified.	X	SB SC	No problems identified		
	Entry and exit routes to the school are in place, any physical changes and/or signage required to allow social distancing are in place, including arrangements for any deliveries.	X	SB CW SC	In place		
	The operational Fire risk assessment has been reviewed and appropriate controls are in place.	X	SB CW	Fire risk assessment completed June 20 and a known fire practice will be completed early in the new term		
	The school/setting has a system for knowing who is in the school when open.	X	SB SC	Sign in book for staff/Visitor book		
	Staff know how the fire alarm system works (and back up method of raising the alarm is considered if necessary).	X	SB	Staff are aware of how to respond in the event of a fire alarm		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Unsafe Buildings *Operating in a different manner to normal operations*	Fire drills are undertaken and recorded • Someone is in charge to coordinate the fire drill and communicate with others who might be using other areas of the site (additional fire marshals are used where required) • A known fire drill is done first to reassure staff and pupils. • Social distancing is aimed for at all times during the fire drill, including the final assembly point(s). • One or more external areas of the school are used to achieve social distancing • A debrief is undertaken to share any lessons learnt	x	SB	Fire drill practice to be discussed with staff at Inset day to ensure social distancing A fire practice will be carried out early in the new school year		
	Alarm point checks are recorded.	X	CW	These are displayed in school		
	There is an evacuation plan that ensures the areas being used are clear and everyone has exited the building should the alarm go off.	X	SB			
	Staff know where utility isolation points and firefighting equipment are.	X	SB CW			
	Personal Emergency Evacuation Plans are in place for pupils/staff who need assistance to evacuate the building.	X	SB	1:1 support for identified pupils (LD)		
	A risk assessment review has been undertaken to take account of the new situation relating to the change in the nature of the provision being made and the provisions of COVID-19 Government guidance so far as is reasonably practicable.	X	SB	Potential risks have been identified as part of the school reopening risk assessment		
	Staying COVID-19 Secure notice is displayed for (non-teaching/childcare work areas e.g. office) to show staff that the school has complied with managing the risk of coronavirus (COVID-19) where possible. Click on the link to download the Staying COVID-19 Secure notice https://www.gov.uk/government/publications/staying-covid-19-secure-in-2020-notice	X	SB	Displayed in staffroom		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Lack of hygiene provision and effective cleaning	Additional cleaning schedule is agreed and implemented with site staff/cleaners/cleaning contractors, which minimises the spread of infection, making full use of timetable breaks, between lunch groups, before and after school.	x	All staff	Model DCC Caretaking and Cleaning RA, Enhanced Cleaning and Disinfecting Coronavirus RA and Infection Control RA adopted. DfE guidance adopted relating to above documents.		
	Working hours for cleaning staff are increased in agreement with staff.	N/A		No additional hours required		
	Site staff/cleaners follow (existing) cleaning procedures and risk assessments with special attention given to frequently touched surfaces (contact points) e.g. light switches, handrails, door handles, toilets etc.	X	CW	Refer to cleaning risk assessment. See agreed checklist.		
	Classrooms, desks and chairs are cleaned at the end of the of the day and between different groups using the same furniture.	X	CW			
	To facilitate cleaning, unnecessary items are stored safely, including those stored in the classroom.	X	All staff	Staff directed to keep classrooms tidy		
	All areas used for eating are thoroughly cleaned at the end of each sitting/break, including chairs, door handles, and payment devices.	X	Staff	See daily checklist		
	Outdoor playground equipment is cleaned between different groups 'bubbles' and also for resources used inside and outside by wraparound care providers (further information available in the Trim Trail and use of outdoor play equipment section of this risk assessment).	X	Staff	Staff made aware of this requirement		
	Hand sanitisers are located at key points where handwashing is not viable i.e. entrance/reception/delivery drop off areas for staff and visitors to use.	X	CW	Hand sanitiser available around school		
	The toilets are cleaned frequently to take account for the number of pupils accessing the facilities.	X	CW	Toilets cleaned at 2 points in the school day		
	To evidence the cleaning routine a tick sheet is signed and dated by the person carrying out the cleaning for each area.	X	CW	Provided to relevant staff/Given to SC daily for record keeping		
	Soap dispensers and hand towels within toilet areas are fully stocked at the start of each day and regular checks are made throughout the day to ensure adequate supply.	X	CW	Caretaker to ensure that soap dispensers are full at the beginning of each school day		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Lack of hygiene provision during deliveries	Vending machines are taken out of use for the foreseeable future as continual hygiene cannot be maintained.	n/a		School to contact DCC in the event of caretaker absence Deliveries in school day to be kept to a minimum and managed by School Business Officer		
	The school/setting would pursue; • replacement/cover site staff if the duties are contracted in • sharing site staff support from another school/setting • external cleaning services • temporary workers if alternative arrangements cannot be made.	X	SB			
	If identified areas cannot be cleaned, the school/setting will contact the Local Authority/Trust for further advice before making decisions to temporarily close on health and safety grounds.	x	SB			
	When placing orders for delivery, the company is informed of the school's protocol for accepting deliveries.	x	SC CW			
	Deliveries are kept to a minimum where possible.	x	SC CW			
	Contact between staff and delivery staff/drivers is minimised through temporary drop off and pick up zones.	x	SC CW			
	Staff do not let delivery staff/drivers come into the school building unless it is essential for the delivery or for them to use a toilet whereby, they use hand sanitiser before entering the building.	x	All staff			
	While packaging is not known to present a specific risk, delivery containers/packaging are cleaned entering the site and handled in line with usual manual handling safety practices and hands are washed immediately after handling	x	SC CW			
	Staff will wash/sanitise (alcohol hand gel 60% minimum) their hands immediately if they sign for any deliveries.	x	All staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Planning shortcomings	Governors are clear on their role in providing support to Headteachers/ leaders in the current situation and the full opening of the school.	x	All governors	Headteacher to communicate regularly with governors		
	Headteachers/leaders are clear on what Governors need to know and how frequently they receive information.	x	SB			
	Governors are satisfied that health and safety arrangements for COVID-19 are in place and in line with DfE guidelines.	x	All governors	Governors to 'sign off' risk assessment before school reopening		
	Communication between Headteachers and Governors is clear and understood and virtual governing body meetings are undertaken.	x	SB All governors	Regular governor meetings to be held via Zoom organised by chair		
	Head Teacher/Manager ensures daily checks are made with Derbyshire County Council Health and Safety S4S Resources page and Government updates.	x	SB			
	Union representatives are consulted on full opening plans.	x	SB	RA to be sent to all staff incl. union representative for discussion as appropriate		
	A record (including contact details) is kept of all visitors for 21 days.	x	SC			
	In addition to the Government guidance and Derbyshire County Council risk assessments, the school/setting will actively carry out dynamic risk assessments as part of our work and take steps which we believe are the most prudent to limit Covid-19 spread.	x	SB	Risk assessment is regarded as a 'live' document and can be amended/reviewed as necessary		
	When risk assessments are reviewed and updated, these are shared with employees, particularly relating to Coronavirus infection and the possibility that PPE may be required.	x	SB	All risk assessments are shared with staff via email		
	All staff with underlying health issues or those within vulnerable groups have been asked to make their condition known to the Headteacher/Manager.	x	SB	Staff have communicated all conditions to HT		
	The school/setting communicates appropriately with their most vulnerable pupils and a risk mitigation form is completed for all pupils with an EHCP to ensure necessary support is provided.	x	LB	Additional risk assessments completed for identified pupils		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Planning shortcomings	Contingency planning with Local Authority is in place and additional resource identified.	x	SB	Will seek advice and support from LA as required		
	Full use is made of those staff who are self-isolating or shielding but who are well enough to teach lessons online.	x	SB	No staff have indicated that they will need to self-isolate/shield from September		
	All staff and pupils (visitors) are informed of the rules and procedures for social distancing and hygiene precautions	x	SB	Procedures discussed with staff at Inset day and shared with children on return to school		
	Contact is maintained with families where there are vulnerable pupils that are not attending school due to parent/carer decision and multi-agency arrangements are in place to support early help.	x	SB/ CP	No families have indicated that any child does not plan to return to school		
	The approach and expectations around school uniform has been determined and communicated with parents.	x	SB	It has been communicated to parents that children are expected to wear school uniform		
	Changes to the school day/timetables have been shared with parents.	x	SB	Changes to school day have been communicated		
	The approach to preparing pupils for a return to academic work and new social situations is developed and shared by all teaching staff (This includes bringing together pupils who have remained in school during closure and those at home and celebrating non-academic achievements of pupils whilst at home/ during school closure).	x	SB	To be discussed at Inset day		
	Available large spaces and appropriate timetabling is identified e.g. dining areas, halls, studios, particularly in outdoor areas.	x	SB	This has been considered in planning for new school year		
	Arrangements are in place for before/after school clubs for them to implement the necessary protective measures.	x	SB	Wraparound 623 provision to be reviewed		
	Arrangements are in place to use of alternative sites in co-operation with the responsible organisation/body.	x	SB	Will seek advice and support from LA as required		
	Re-orientation support for school leavers is developed.	x	SB			

	Online/website support for families and young people around transition is available.	x	SB	Alternative transition arrangements were carried out in the summer term		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Planning shortcomings	Plans are in place for transitions between school years taking into account what needs to be different due to partial opening, remote and face to face: • Early Years to Primary • Primary to Secondary • Vulnerable children • Children with SEND • Physical and sensory needs, including adaptations, equipment etc (lead in times) • Post 16 • School Leavers	x	SB	Complete for: - New starters - Children going from Rec to Y1 - Children going from Y2 to Y3		
	Ongoing communications (posters, emails, inductions, briefing, toolbox talks) are available/ provided to all staff and pupils, which includes: • Risks and symptoms of COVID-19 • Advice regarding self-isolation of those showing signs or symptoms • Social distancing measures • Changes to timetable • Emergency procedures (i.e. first aid, fire) • Effective infection control including hygiene measures including modelling of appropriate hand washing and hygiene techniques (including catch it, bin it, kill it) • Recommendations on transport to and from school including encouraging pupils to walk or cycle to school where possible • Education resources such as e-bug and PHE • Expectations when in school and at home	x	SB	Regular communication and discussion around COVID-19		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Planning shortcomings	The impact of COVID-19 on families and whether any additional support may be required is considered concerning: • Financial • Increased free school meals eligibility • Referrals to social care and other support • Pupil premium grant / vulnerable groups.	x	SB	This is given high priority in school Parents were reminded about access to FSM PP/disadvantaged pupils are a school priority		
	The school has updated the behaviour policy to reflect the new rules and routines, and these changes have been communicated to staff, pupils and parents.	x	All staff	Changes to behaviour – addendum to be added		
	Staff, pupils and parents have received clear communications informing them of current government guidance on the actions to take should anyone display symptoms of COVID-19 and how this will be implemented in the school. See Appendix 1 (A3 flowchart – end of document).	x	SB	Clear communication with all should anyone in school display symptoms of COVID-19 Access to helpline if required		
	As part of the overall communications strategy parents are kept up to date with information, guidance and the school's expectations on a regular basis using a range of communication tools.	x	SB	Continue to use school communication channels to ensure that information for parents is current		
	Parents are required to follow any relevant school risk assessments, rules, current Coronavirus (COVID-19) Government guidance and meet hygiene expectations, which should also be communicated in the home environment.	x	SB	Communicated in newsletter		
	Information is sent to EYFS children to consider the types of clothes they send their child to school in e.g. elasticated waste trousers, skirts, Velcro shoes /trainers (any clothing that does not require adult assistance/supervision).	x	SB	Communicated in newsletter		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Planning shortcomings	The school has sufficient provision to administer medication, first aid and provide intimate care, operating to the latest additional guidance • PPE requirements for staff • PPE in Schools Quick Guide for Coronavirus (COVID-19).	x	SB SR SC	PPE in place Audit of first aid equipment to be completed at the start of new school year and resources ordered as required Communicated in newsletter Resources available		
	The school understands the NHS Test and Trace process and how to contact our local Public Health England health protection team. The schools have informed staff members and parents/carers the importance to engage with the NHS Test and Trace process to; • provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace • self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19).	x	SB			
	PPE requirements are understood, and appropriate supplies are in place including long term approach to obtaining adequate PPE supplies.	x	SB SC			
School safeguarding policy and procedures are not in place due to COVID-19	Consideration has been given to any children and young people who may need support with their return to school and consultation has been undertaken with the family and other agencies involved.	x	SB CP	Parents invited to contact HT if children require additional support to return to school Communicated in newsletter Safeguarding policy review and annual audit to be completed in September 2020 with safeguarding governor To be discussed at Inset day Safeguarding training for all staff in September 2020 Outside agencies to be involved where appropriate		
	Safeguarding remains highest priority and policy is updated to reflect changes.	x	SB CP			
	All staff are briefed on updated safeguarding arrangements, including those contacting families of pupils that are not attending school.	x	SB CP			
	Where appropriate, work with other agencies, such as social care, has been undertaken to support vulnerable children and young people to return to school.	x	SB CP			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) School safeguarding policy and procedures are not in place due to COVID-19	Where physical contact is required in the context of managing behaviour, appropriate hygiene measures are in place to mitigate any risk of transmission.	x	All staff	To be discussed at Inset day		
	All Designated Safeguarding Leads have access to advice from the Local Authority and multi-agency teams.	x	SB CP	Review training for SB/CP		
	The school considers dynamically any day to day changes to the health and safety arrangements including changes to evacuation procedures (depending on the use of classrooms), entry and exit points and Critical Incident and Lockdown procedures whilst factoring in social distancing requirements.	x	SB	Ongoing		
Staffing arrangements unprepared	Staffing numbers required for entire eligible cohort have been determined including support staff such as facilities, IT, midday and office/admin staff, first aiders, fire wardens. Including at least one of the following: • First aider (trained at the level for the relevant age group and associated risks of the school) • Designated Safeguarding Lead (DSL) • SENCO • Caretaker/Cleaner, site support staff • Office staff member	x	SB	Careful consideration has been given to this and has planned for in timetables for September		
	Designated safeguarding leads are provided with more time where possible in the first weeks of term, to help them provide support to staff and children regarding any new safeguarding and welfare concerns and the handling of referrals to social care and other agencies.	x	SB CP	As necessary		
	Designated Safeguarding Leads capacity is factored into staffing arrangements to ensure enough staff are available to deal with the potential increase in disclosures from pupils.	x	SB CP			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Staffing arrangements unprepared	Individual risk assessments are in place following the Derbyshire County Council 'Guidance for Schools Individual Risk Assessment for Staff Categorised as at Higher Risk from COVID-19'.	x	SB	As necessary		
	Plans to respond to increased sickness levels are in place with cover arrangements determined (including leaders and safeguarding designated leads) – on a weekly rather than daily basis to minimise contacts.	x	SB	HT will respond to this as required		
	Consideration has been given for staff to wear appropriate clothing who undertake personal care with pupils as they may need to change and wash them more regularly.	x	SB	No changes have been made		
	Approaches for meetings and staff training is in place.	x	SB	Staff meetings as usual although staff training will be virtual where possible		
	Staffing roles and responsibilities with regards to the contingency of remote provision alongside in-school provision has been agreed and communicated.	x	SB	To be discussed at Inset day		
	Consideration has been given to the options for redeployment of staff to support the effective working of the school.	x	SB			
	For any redeployment taking place, staff are aware of controls and processes in respect of tasks they are unfamiliar with.	x	SB			
	Flexible and responsive use of teaching assistants and pastoral staff to supervise classes is in place.	x	SB LB			
	Arrangements for accessing testing, if and when necessary, are in place and staff are clear on returning to work guidance (the Government are planning to issue test kits to schools in Autumn).	x	SB SC	HT to advise as necessary		
	The approach for inducting new starters has been reviewed and updated in line with current situation.	x	SB	New staff inducted including advice around COVID-19. Staff Handbook to be updated.		
	Return to school procedures are clear for all staff and arrangements to return any furloughed staff are in place.	x	SB			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Staffing arrangements unprepared	The health status and availability of every member of staff is known and is regularly updated. Including all teaching and non-teaching staff.	x	SB	Staff to communicate with HT		
	Staff receive regular briefings on day to day school matters.	x	SB	Weekly staff meetings/briefing		
	Support for mental health and wellbeing is communicated to all staff and there are plans in place to check on staff wellbeing regularly, including senior leaders.	x	SB Govs	Staff well-being is considered. Governors to consider well-being of EHT		
	Flexible working arrangements needed to support any changes to usual working patterns are agreed.	x	SB Govs			
	Staff workload expectations are clearly communicated	x	SB	Discussed at Inset day		
	Staff training required to implement any changes that the school plans to make, either delivered remotely or in school is scheduled.	x	SB	Staff meetings as usual. Other training virtually where possible		
	Any HR processes that were in-train prior to or put on hold due to the COVID19 emergency, have been appropriately resolved.	n/a				
	Arrangements are in place for any visitors/ contractors on site, with protocols and expectations shared.		SB SC	Responsibility of SBOs		
	Arrangements are in place for any externally employed adults delivering learning in school e.g. sports coaches, music tutors, forest school leaders with protocols and expectations shared.	x	SB	RA's/Induction to be shared as appropriate.		
	All children are included in distinct groups/ 'bubbles' that do not mix and the number of children in each bubble is as small as possible.	x	SB	This has been organised and communicated to staff and parents		
	Staffing allocations to groups have been determined, minimising contact with multiple groups as much as possible.	x	SB	Staff responsibilities have been agreed		
	Consideration of available testing for school staff is updated according to latest government advice: Test and Trace.	x	SB	Communicated to staff		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Classroom arrangements not organised	Classroom layouts, entry and exit points, staggered starts at break times, class sizes, lunch queues have been considered and good ventilation implemented where possible.	x	All staff	➢ **Note;** studies suggest that coronaviruses (including preliminary information on the COVID-19 virus) may persist on surfaces for a few hours or up to several days. This may vary under different conditions (e.g. type of surface, temperature or humidity of the environment) e.g. ➢ plastic up to 72 hours ➢ stainless steel up to 48 ➢ cardboard 24 hours ➢ copper 4 hours. This has been agreed and communicated to staff and parents Spacing has been considered in preparation for school reopening Limited sharing of resources in place Furniture removed where appropriate 1 or 2 cleaning points in the school day Reduced equipment Careful consideration has been given to placement of desks in classrooms Staff to regularly review effectiveness of classroom areas		
	Classrooms have been re/arranged to allow as much space between individuals as practical.	x	All staff			
	Appropriate resources are available within all classrooms e.g. IT, age specific resources. sharing of equipment is limited to the bubble.	x	All staff			
	All furniture not in use has been removed from classrooms and teaching spaces with safe storage arranged for unused furniture.	x	All staff			
	Shared materials and surfaces are cleaned and disinfected more frequently.	x	All staff			
	Where shared materials are not cleaned between groups/bubbles they are left unused and out of reach for a period of 48 hours (72 hours for plastics).	x	All staff			
	Non-essential equipment or resources, which are not easily washable or wipeable have been be removed. This may include items such as soft furnishings, soft toys, cushions and beanbags in classrooms dependent on how effective they can be cleaned.	x	All staff			
	Furniture has been arranged to minimise contact as much as possible e.g. Desks side by side, facing front, where age appropriate.	x	All staff			
	Classroom/area arrangements are reviewed regularly.	x	All staff			
Classroom and timetable arrangements do not allow for all pupils to attend in line with guidance	New timetables arrangements are agreed and confirmed for each year group to allow for reduced interaction between year groups whilst considering the need to move between basic class spaces.	x	SB	No interaction between class bubbles at any point in the school day		
	Consideration of staffing changes to cover absence has been undertaken.	x	SB	Current staffing enables plans to be carried out		
	Arrangements in place to support pupils when not at school with remote learning at home.	x	All staff	To be discussed in the event that this becomes necessary using systems employed during previous school closure		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Precautionary transmission measures not being followed in school	Staff, pupils and visitors will not be allowed in school if they are unwell with a new, continuous cough or a high temperature, or have a loss of, or change in, their normal sense of taste or smell (anosmia).	X	SB	**Note;** parents, carers, schools and settings do not need to take staff, pupil or children's temperatures every morning. Routine testing of an individual's temperature is not a reliable method for identifying coronavirus External doors should not be left open during the school day PPE is available as required Hand sanitiser available around school School will respond to any changes to government advice around face coverings in school Sanitiser in staff room for photocopier **Note;** hand washing in cold water - *Hand washing in hot water does not significantly effect the killing of germs, it's the washing of hands thoroughly with soap that does. That said, the problem with washing hands in cold water, may lead to adults/pupils/children/visitors not washing their hands thoroughly. If you find that is the case, you may want to introduce hand sanitiser as a short term measure.*		
	All persons should remain on site once they have entered the school premises unless they have a valid reason to leave, which has been authorised by a member of the senior management team whilst considering the risk of cross infection to others.	X	All staff			
	Where safeguarding and security is not adversely affected, all • internal doors that are not designated fire doors • fire doors with automatic closers • doors that do not need to be kept closed for security reasons are left open during the day when building is in operation to reduce the risk of having to touch communal door handles and push plates	X	Al staff			
	Staff will follow the Derbyshire County Council 'PPE requirements for staff' guidance where required. **Note;** most staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others.	X	All staff			
	Hand sanitiser (alcohol hand gel 60% minimum) is available for use at multiple use touch screen sign in, touch screen payment and fingerprint ID contact points.	X	All staff			
	Staff and pupils do not wear face masks or face coverings in schools unless it is authorised by the Headteacher and identified as a requirement of a risk assessment.	X	SB			
	Electronic/touch screen "signing in" systems are cleaned/wiped down regularly.	n/a	CW			
	Visitors are informed/asked to use their own pen to sign in at reception (no school pens are kept with the sign in book/register).	X	SB			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Precautionary transmission measures not being followed in school	The school uses a cashless system to limit cash handling.	x	SC	Parents advised that school will no longer accept cash and should use ParentPay		
	All staff, pupils and visitors will wash/sanitise (alcohol hand gel 60% minimum) their hands more often than usual, including before and after eating and before and after using shared equipment.	x	All staff	Serious regard given to the regularity and care taken to wash hands		
	The school endeavours to keep equipment sharing to a minimum.	x	All staff	Limited sharing of resources across bubbles where possible		
	Hand sanitiser/sanitizing wipes station is next to the office's shared work equipment e.g. printers, fax machine, copier etc, so staff can clean their hands after each use.	x	All staff			
	Handwashing techniques are explained to all pupils and the supervision of pupil's washing hands correctly is periodically undertaken by staff.	X	All staff	Techniques explained/practised by class teachers in first few days		
	All pupils are asked and reminded to wash their hands; • before leaving home and on arrival at school • after using the toilet and after breaks and sporting activities • when they change rooms • before food preparation and eating any food, including snacks • before leaving school.	x	All staff			
	The school has enough hand washing and/or hand sanitiser 'stations' available so that all pupils and staff can clean their hands regularly.	x	SC CW	Regular checks made to ensure that sufficient soap/hand sanitiser is available		
	Teachers (and support staff) follow and regularly reiterate the hygiene message to pupils; • cover your cough or sneeze with a tissue • if you don't have any tissues available, then cough and sneeze into the crook of your elbow • throw the tissue in a bin • avoid touching your eyes, nose and mouth with unwashed hands.	x	All staff	Regularly discussed with children adopt the 'Catch it, bin it, kill it' approach.		
	Hand washing facilities identified for each learning zone.	x	All staff	Identified and shared		
	External doors and windows are opened to allow additional ventilation, where possible (including offices).	x	All staff	External doors that exit to public areas should not be left open		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Precautionary transmission measures not being followed in school	The amount of shared resources that are taken home and the exchange of take-home resources between children, young people and staff are limited.	x	All staff	**Note;** good hand hygiene helps stop the spread of COVID-19. Washing with soap and water is the best way to get rid of germs and using an alcohol-based sanitiser should be your second choice, because the benefit of soap is that mechanical friction from scrubbing produces a foam that can cover a large surface area and gets into every nook and cranny of your skin and also removes debris. Shared resources kept to a minimum – reading books can be sent home and then 'quarantined' on return for 48 hours Children to be provided with their own set of essential equipment Resources to be cleaned after use before sharing with others PE lessons outside where possible Only approved cleaning resources to be used and stored away from children As required Regular checks made on availability of cleaning resources Use of PPE discussed with relevant staff		
	Equipment and resources per child are provided for to prevent the sharing of stationery and other equipment where possible.	x	All staff			
	Any shared classroom materials and surfaces are cleaned and disinfected more frequently and between groups (including resources also used by wraparound groups).	x	All staff			
	Practical lessons can proceed if equipment is cleaned thoroughly and the classroom or other learning environment is occupied by the same children or young people in one day, or properly cleaned between groups.	x	All staff			
	The centralised ventilation system that removes and circulates air to different rooms is turned off. In these situations, advice is also sought from the schools facilities management/Property Services.	n/a				
	Where possible and weather permitting, the school will try to maximise the use of outdoor spaces for teaching.	x	All staff			
	Sufficient training is given to Teachers, if cleaning materials are to be placed in classrooms, including safe use and secure safe storage of products.	x	All staff			
	Bin liners are used in all bins and emptied daily.	x	CW			
	Enhanced cleaning and disinfecting guidance are available to staff for use if required.	x	CW			
	Adequate cleaning supplies are in place including longer-term arrangement for continual supply.	x	CW/ SC			
	PPE in Schools Quick Guide for Coronavirus (COVID-19) has been shared with all relevant staff.	x	SB			
	PPE requirements are understood and appropriate supplies are in place.	x	SB			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Social distancing failure	The schools will do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum. Applying an overarching principle to reduce the number of contacts between children and staff. This will always be dependent on; • *children's ability to social distance* • *the lay out and facilities of the school* • *the feasibility of keeping distinct groups separate while offering a broad curriculum (especially at secondary)*	x	SB	**REMEMBER;** it is important that the smaller you can get the groups 'bubbles' whilst delivering a broad and balanced curriculum, the more effective your management of cross infection will be, and this will prove evident in the event of a confirmed COVID-19 case.		
	Year group sized 'bubbles' are implemented where class-sized groups are not compatible with offering a full range of subjects or managing the practical logistics within and around school.	x	SB	Timetabling ensures that bubbles are not mixed and staff are deployed to ensure that the curriculum can be taught. Arrangements shared with staff and parents.		
	After the school has assessed the manageable group 'bubble' sizes that suit the schools particular circumstances, they are kept apart from other groups where possible and older children are encouraged to keep their distance within groups.	x	SB			
	Smaller groups the size of a full class is implemented where it can be achieved, as this helps to reduce the number of people who could be asked to isolate should someone in group become ill with Coronavirus COVID-19.	x	SB			
	Steps to limit interaction, sharing of rooms and social spaces between groups is undertaken as much as possible to minimise transmission risks and to minimise the numbers of pupils and staff who may need to self-isolate in the event of a confirmed COVID-19 case.	x	SB			
	The school is organised into zones per bubble, to reduce movement and interaction between bubbles in corridors and communal spaces.	x	SB			
	All teachers and other staff who operate across different classes and year groups in order to facilitate the delivery of the school timetable will ideally try and keep a 2 metre distance from pupils and other staff as much as they can.	x	SB	A pragmatic approach will be taken to this as it is not always possible in primary settings which is outlined in DfE guidance		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Social distancing failure	All essential face to face staff (adult) meetings are organised to maintain social distancing of 2m, or 1m with risk mitigation where 2m is not viable in well ventilated areas.	x	SB	Socially distancing considered in meetings		
	Teaching assistants are deployed to lead groups or cover lessons, under the direction and supervision of a qualified teacher (any redeployments is not at the expense of supporting pupils with SEND).	x	SB/ LB	HLTA leading Reception group.		
	Supply teachers, peripatetic teachers, SEND specialists and/or other temporary staff who move between schools should minimise contact where possible and maintain as much distance as possible from others.	x	SB			
	Clear messaging to pupils on the importance and reasons for social distancing, reinforced throughout the school day by staff and through posters, electronic boards, and floor markings. For young children this is done through age-appropriate methods such as stories and games.	x	All staff	Children to be regularly reminded about keeping contact with each other to a minimum. As in DfE guidance primary aged pupils are not expected to keep socially distanced at all times		
	Pupils/children who would normally be in their class groups for the majority of the classroom time, can mix into wider groups for the provision of specialist teaching, wraparound care and transport.	x	SB	After school provision to resume in autumn term		
	The EYFS environment is re-organised to meet requirements of social distancing including groups who do not mix with other children or other small groups.	n/ a		No further after school clubs provided at this time		
	Arrangements for social distancing of younger school children have been agreed and staff are clear on expectations in line with DfE advice that unlike older children and adults, early years and primary age children cannot be expected to remain socially distanced apart from each other and staff always.	x	SB	EYFS is part of KS1 bubble although predominately in a different room. **Note;** although siblings may also be in different groups, endeavouring to keep these groups at least partially separate and minimising contacts between children will still offer public health benefits.		
	Resources are arranged to be used by small groups to limit the risk of cross contamination with unnecessary sharing avoided.	x	All staff			
	If EYFS staff are required to change young children's nappies the correct PPE is worn when carrying out such intimate care (see PPE guidance).	n/ a				

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Social distancing failure	As much as possible, pupils and staff social distance and are spaced apart and the following strategies are considered; • The use of staff rooms and offices are staggered to limit occupancy • Staff model social distancing consistently • Staggered school drop off/pick up times and locations (if possible) without reducing teaching time • Staggered or limited amounts of moving around the school/corridors • Classroom design to support social distancing/hygiene measures • Break and lunch times are staggered. Plans for social distancing during these times in place, such as when queuing for lunches • Circulation plans have been reviewed and amended • Circulation routes are clearly marked with appropriate signage • One-way systems are in operation where feasible • Corridors are divided where feasible • Appropriate supervision levels are in place • Large gatherings such as assemblies or collective worship with more than one group bubble are avoided. • Avoiding unnecessary gatherings • Social distancing floor markers are used where queues cannot be eliminated and pupils entering/leaving the classroom follow a "one person at a time" rule • The movement of pupils around the school is minimised • Outdoor space is encouraged (weather dependent) • Maximum occupancy of lifts to 2 persons where social distancing with mitigation can be achieved (side-by-side or facing away from each other) unless emergency or medical requirements necessitate more than 2 is in place with all staff and pupils informed.	x	SB All staff	All of the below has been considered in planning for the new school year and communicated to staff and parents as appropriate		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Social distancing failure	Lesson change overs are staggered to avoid overcrowding	X	All staff			
	Where possible, pupils stay in classrooms and staff move around	X	All staff			
	Break times and lunch times are structured and closely supervised	X	All staff			
	Any pinch points/bottle necks are identified and managed accordingly, with more intensive and regular cleaning of regular touch points.	X	All staff			
	Movement of pupils around the school is minimised and staggered to reduce large groups of pupils/staff gathering as much as possible (brief, transitory contact, such as passing in a corridor, is low risk).	X	All staff			
	Pupils are briefed regularly regarding observing social distancing guidance whilst circulating.	X	All staff			
	Senior leaders monitor areas where there are breaches of social distancing measures and arrangements are reviewed.	X	All staff			
	Staff implement social distancing and any other recommended measures as far as they are able, whilst ensuring children/pupils are kept safe and well cared for.	X	All staff			
	Where and when possible, groups will use direct external doors into classrooms to reduce the footfall along corridors and circulation routes	X	All staff			
	School entrance reception desk/point has a screen or a physical barrier that creates a 2-metre gap between the visitor and member of staff.	N/A				
	Visitors are reminded to keep a 2-metre gap between other visitors (use of social distancing floor markers are ideal in these areas).	X	All staff	Essential visitors to school asked to wait at the door		
	To reduce queues and face to face conversations, parents and any potential known visitor(s) to the school are informed to phone/email the school, if they have any queries.	X	All staff	Parents have been informed that face to face meetings will only take place where they are considered absolutely essential		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Staff rooms and offices do not allow appropriate social distancing	Staff rooms and offices have been reviewed and appropriate configurations of furniture and workstations have been put in place to allow for social distancing (2m, or 1m with risk mitigation where 2m is not viable).	x	All staff	Staff to consider social distancing wherever possible and follow rules regarding number of people in the space Sharing of work spaces to be kept to a minimum and cleaned after use Staff to wash up own equipment after use and staffrooms to be kept clean and tidy at all times		
	Staff workstations are assigned to an individual and not shared to allow them to maintain social distancing wherever possible. If they need to be shared, they are shared by the smallest possible number of people.	x	All staff			
	Staff will not make drinks for each other and will take it in turns to use kitchen facilities, unless working closely together as a requirement of their work.	x	All staff			
	Staff should use a dishwasher if possible, to clean cups, cutlery, plates etc. Staff should wash their hands before emptying the dishwasher. Staff will be responsible for washing their own cups etc. if no dishwasher available.	x	All staff			
School unable to meet full provision for children and young people (CYP) with SEND	Approach to provision of the elements of the education health and care plan (EHCP) including health/therapies are in place.	N/A		Discussions with parents where required. This has been communicated to parents in the recent newsletters To support staff and pupils the Coronavirus (COVID-19) Pupil Specific (Send) Risk Assessment version 2, is available to download from DCC Health and Safety to use and put in place proportionate protective measures for pupils and staff for September 2020.		
	Consideration is given to any CYP who may need support with their return to school which involves consultation with the family and other agencies involved. Including any support required for CYP to understand new rules i.e. social distancing.	x	SB All staff			
	Individual pupil's EHCP are reviewed to consider what can reasonably be provided whilst in school.	N/A				
Vulnerable people	The DCC Individual Risk Assessment for Staff categorised as at Higher Risk is undertaken for individuals who were considered to be clinically extremely vulnerable and received a letter advising them to shield as they can return to work from 1st of August as long as they maintain social distancing (PPE may also be required).	x	SB	No staff fall into this category The DCC Individual Risk Assessment for Staff can be found following the link below https://schoolsnet.derbyshire.gov.uk/administration-services-and-support/coronavirus-information/human-resources-advice-for-school-based-employees.aspx		
	Staff who are pregnant are taken through the existing 'Expectant and Nursing Mothers' risk assessment, which is carried out in conjunction with the DCC individual risk assessment for staff categorised as at Higher Risk.	x	SB			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Home visits to be undertaken by staff	Home visits are only undertaken if it is absolutely necessary.	x	S	Home visits are rarely made and will only be completed where considered essential		
	Staff will use their own vehicle to get to the visit and once they arrive, they will knock on the door and step back to maintain social distancing.	x	SB			
	Staff will consider whether it is possible to have a conversation with parents and pupils via an open window.	x	SB			
	Lone working risk assessments/procedures are adhered to at all times when undertaking home visits e.g. buddy systems, regular telephone contact with school.	x	SB	Staff to ensure that arrangements for lone working are adhered to		
Pupils' behaviour on return to school does not comply with social distancing guidance	The school's behaviour policy has been revised to include compliance with social distancing and this has been communicated to staff, pupils and parents.	x	All staff	To be discussed with pupils in a sensitive way that does not alarm children. Pupils blatantly not paying regard to school requirements to be sent to HT or senior teacher	SB	Sep 20
	All staff understand the new rules and routines, including the use of sanctions and rewards.	x	All staff			
	Approach to potential breaches of social distancing in place, including in the case of repeat or deliberate breaches; • handwashing • social distancing • good hygiene to limit cross infection • code of conduct to be signed by students and parents for repeat offenders • Risks assessments around students who might struggle to follow expectations.	x	All staff			
	Staff, pupils and parents are regularly reminded of their responsibilities and behaviours on the School site.	x	All staff	Staff to set exemplary behaviour for others and pupils		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Insufficient staff and pupil wellbeing	Cover arrangements for Headteachers/leaders are in place.	x	Govs SB	HT has shared routes of support via email regularly and will remind at INSET Emotional health and well-being set to be a curriculum priority Safeguarding training organised DCC support available Staff to discuss concerns about pupils with HT and services accessed as appropriate Staff to be considerate of each other in this difficult time Meeting the needs of SEND pupils given a high priority as they return to school Well planned and considered PSHE lessons Emphasis on meeting the pastoral needs of pupils as they return to school Access to outdoor learning/exercise Balanced curriculum to ensure pupil well being Concerned parents have been asked to contact school All staff aware of symptoms of COVID-19 and understand importance of reporting it immediately **Note;** some pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory stimulant. This would be considered through a risk assessment process in order to support these pupils and the staff working with them and is not a reason to deny these pupils face to face education.		
	Staff are aware of how to access support for issues such as anxiety, mental health, resilience, behaviour, including bereavement, behaviour in addition to safeguarding in general.	x	SB			
	Staff have access to a range of support services and feel well prepared to support pupils with issues that are impacting on their health and wellbeing. This is differentiated for pupils attending school and those still at home.	x	SB			
	Staff are mindful and supportive to pupils and fellow colleagues who may have experienced loss and require time to express their feelings.	x	All staff			
	Some pupils with SEND are provided with specific help and preparation for the changes to routines and teachers and special educational needs coordinators will have plans to meet these needs, for example using social stories.	x	All staff			
	Pastoral and extra-curricular activities provision is available to all pupils designed to: • support the rebuilding of friendships and social engagement • address and equip pupils to respond to issues linked to coronavirus • support pupils with approaches to improve their physical and mental wellbeing (including accessing the Educational Psychology Service)	x	All staff			
	The approach to promoting and supporting attendance for all pupils has been established, including those who may be anxious.	x	SB			
	Staff caring for young children are vigilant for symptoms of COVID-19 and signs of illness that may be associated to it as per Government guidance.	x	All staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
The start and end of the school day create risks of breaching social distancing guidelines	Start and departure times are staggered.	x	SB	All of the below has been considered in planning for the new school year and shared with staff and parents		
	The number of entrances and exits to be used is maximised; where possible each year group to enter through its own access point.	x	SB			
	Different entrances/exits are identified and used for different groups.	x	SB			
	Staff and pupils are briefed, and signage provided to identify which entrances, exits and circulation routes to use.	x	SB			
	When staff, pupils or visitors arrive at school wearing face coverings, they should be removed and disposed of in a covered bin (if enough space wheelie bin near the entrance) or if the face coverings are reusable they are placed in a sealed plastic bag to be taken home. After removing the face covering, individuals must wash their hand immediately. This process is communicated to all staff, pupils and parents.	x	SB	This will need to be communicated to parents, staff and pupils		
	A plan is in place for managing the movement of people on arrival to avoid groups of people congregating and parents are informed that gathering at school gates needs to be minimised.	x	SB			
	Floor markings are visible where it is necessary to manage any queuing.	n/a				
	Attendance patterns have been optimised to ensure maximum safety.	x	SB			
	A plan is in place for the effective and safe hand over of very young children at the beginning and end of the session - particularly around issues of responding to young children who are showing signs of distress.	x	SB	While parents will be encouraged to leave young children at the door, a pragmatic approach will be taken to this		
	Parents should not enter the school buildings to drop off or collect children.	x	SB			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Inadequate social distancing and cross infection risk during Catering Service delivery	lunchtimes are staggered to align with start and finish times.	x	SB	Pupils are to eat lunch in their own rooms and there are no shared spaces for eating. Food will be taken to each classroom using school staff.		
	Lunchtime arrangements are discussed with the school Catering Team to promote a cohesive approach to the service.	x	SB CW			
	Arrangements for when and where each group will take lunch (and snack time if necessary) are in place so that pupils/children do not mix with pupils/children from other groups.	x	SB			
	Dining tables and associated furniture with high traffic touch points are cleaned using an appropriate cleaning product between groups/bubbles.	x	All staff			
	Throughout meal service times, appropriate social distancing rules in queues, seating and eating are followed.	x	All staff			
	Staff, pupils and visitors are reminded to wash their hands prior to eating.	x	All staff			
	Groups are kept apart as much as possible and tables are cleaned between each group. Where this is not possible, pupils will have their lunch in their classrooms based on co-operation with and following all school/catering supplier/kitchen risk assessments.	x	All staff			
	Trays/crockery/utensils are handed to the pupils individually by a member of staff wearing appropriate PPE gloves to minimise cross infection.	x	All staff			
	Pupils do not carry plates/trays of food/drinks up or down stairs.	x	All staff			
	Trays/crockery/utensils are returned to a designated point by the individual pupils/staff where possible.	x	All staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Unmanaged toilet arrangements *Queues for toilets and handwashing risk non-compliance with social distancing measures*	Toilets are allocated to specific groups 'bubbles' where possible to assist with reducing the mixing of groups.	x	SB	Where possible pupils will use separate toilets/cubicles Staff to send pupils to the toilet one at a time or groups to be supervised		
	Queuing zones for toilets and hand washing have been established and are monitored.	x	All staff			
	Floor markings are in place to promote social distancing.	x	SB			
	The number of children using the toilet at any one time is limited where possible and different groups using the same facilities at the same time are avoided where possible.	x	All staff			
	Staff will follow social distancing when using toilet areas.	x	All staff			
	Pupils are encouraged to access the toilet during class/throughout the day to help avoid queues.	X	All staff			
Contractors / Essential Repair Work	Only contractors carrying out essential work are allowed on the school site.	x	SB SC CW	Where possible any work done in school will be completed outside of the school day		
	Prior to contractors and essential visitors arriving at school (where possible) their interaction with the school is established beforehand. This process allows for any relevant risk assessments, rules, procedures for social distancing and hygiene precautions to be shared.	x	SB SC CW			
	Contractors are to adhere to hygiene and social distancing rules.	x	SB SC CW			
	All contractors are to wash their hands/use hand sanitiser upon entering the site.	x	SB SC CW			
	Site briefing carried out explaining health & safety, social distancing rules and hygiene including washing hands or use alcohol-based hand sanitiser on entry into individual work areas.	x	SB SC CW			
	The contractor is to notify the premises staff of all areas visited, in order that these can then be thoroughly cleaned where required.	X	SB SC CW			

	Contractors must ensure no workers are displaying any signs or symptoms of Coronavirus prior to entering the school site.	x	SB SC CW			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Contractors / Essential Repair Work	Contractors will be responsible for removing (where required) all rubbish they have created and to clean their area of work prior to leaving.	X	SC			
	All contractor details are logged for emergency eventualities and Track & Trace purposes.	X	SC			
Driving to and from work	If staff have to get out of the vehicle en-route, and cannot wash their hands or do not have an appropriate alcohol-based hand sanitiser, they are advised to avoid touching their face; avoid eating or drinking; and wash their hands as soon as they can.	x	All staff	Staff advised		
	Staff should wear impervious gloves where possible/available and/or wash hands after refuelling or making other adjustments on external hard surfaces. **REMEMBER** if the above was not possible then clean the car touch points with appropriate household disinfectant products when you get home (before your next journey or someone else using the vehicle).	x	All staff	Staff advised		
Transport failings	The school will follow DCC School Transport guidance and information derbyshire.gov.uk/septschooltransport.	x	SB SC	The School Transport Sections web page includes includes • Home to School Transport, • Home to School Transport for Pupils with Special Educational Needs & Disabilities (SEND) • and other associated documents. School in contact with DCC regarding school transport. DCC guidance to be sent to parents School transport department have informed school that they will be in contact with all pupils who use public transport/school transport to travel to school Alternative travel arrangements have been encouraged and provision will be made to support this e.g. storage of bikes		
	Arrangements are in place with transport providers to support any staggered start/end times along with school staff to support boarding and disembarking where possible.	x	SB SC			
	Checks are made with the school's arranged transport provider(s) to ascertain that they are following Government Coronavirus (COVID-19): safer transport guidance for operators?	x	SB SC			
	Dedicated school transport follows the grouping/ bubble arrangement in line with the protocols in school, as much as possible.	x	SB SC			
	Parents should ensure their children over 11 wear face coverings while travelling on public or school buses unless they are exempt and provide them with hand sanitiser to use upon boarding and/or disembarking.	x	SB SC			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Transport failings	Information shared with parents regarding pupils travelling to school, encouraging walking and avoiding public transport as much as possible.	x	SB SC	Information from DCC to be shared with parents		
	Support is in place for children and young people who have no alternative, to access public transport safely, adhering to social distancing protocols where possible.	x	SB SC			
Curriculum/ learning environment	Consideration has been given to what activity is more difficult/ not possible to be undertaken with social distancing in place?	x	All staff	Considered in planning		
	Each activity is risk assessed and should not be run unless the risks can be mitigated • Music • PE – including no contact sport • Practical science lessons • All other Curriculum Departments	x	All staff	Staff directed to latest DfE documentation around curriculum guidance To be shared at INSET		
Music for Key Stages 4 and 5	The following points (not exhaustive) is used to reduce the risk when pupils are playing instruments or singing in small groups such as in music lessons; • physical distancing • playing outside wherever possible, • limiting group sizes to no more than 15 • positioning pupils back-to-back or side-to-side • avoid sharing instruments • ensuring good ventilation	n/a		**Note;** further detailed DfE guidance is to be published shortly that may change this position for other Key Stage Groups.		
	Singing, wind and brass playing in larger groups such as school choirs, or school assemblies is not undertaken.	n/a				

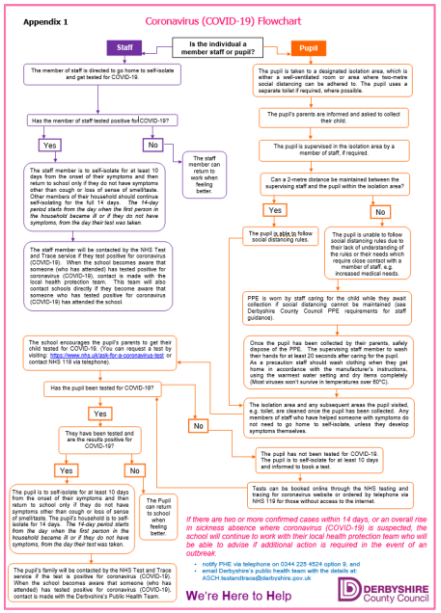
What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Curriculum/ learning environment Physical education	School staff will consider the following points (not exhaustive) to reduce the risk for pupils undertaking physical education; • pupils kept in consistent groups • sports equipment thoroughly cleaned between each use by different groups • contact sports avoided (for example rugby/football/netball/basketball/hockey) • outdoor sports prioritised where possible • using indoor spaces maximising distancing between pupils • scrupulous attention to cleaning and hygiene • ensure enough tissues available for good respiratory hygiene	x	All staff	Staff directed to latest DfE documentation around curriculum guidance Extra time have their own RA that cover these factors Children to be taught in bubbles as per timetable		
	Changing areas (if used) are cleaned after every lesson (wiping surfaces).	n/a				
	There is sufficient standard cleaning equipment is available and those undertaking the cleaning task are competent to do so.	X	SB			
	The school will work with external coaches, clubs and organisations for curricular and extra-curricular activities where they are satisfied that this is safe to do so.	x	SB	Provision for extra-curricular clubs (excluding breakfast and after school clubs) will be reviewed at the start of the year and communicated to parents as appropriate		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Contingency planning for local Coronavirus COVID-19 outbreak	Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, the school has the capacity to offer immediate remote education.	x	All staff	Online learning will be provided Provision under review with staff training planned through DFE provisioning programme School to continue to support parents in a variety of ways to ensure that children can continue to learn at home Questionnaire to be sent to parents at start of year for feedback on remote learning In the event that online learning will need to resume a meeting will be called to discuss the requirements of online learning to ensure that there is a consistent approach to provision made. Parents will be informed.		
	In developing contingency plans the school has considered: • All students have access to appropriate technology. • Using a curriculum sequence that allows access to high-quality online and offline resources and teaching videos linked to the school's curriculum expectations • Giving access to high quality remote education resources • Selecting online tools that will be consistently used across the school in order to allow interaction, assessment and feedback, and make sure staff are trained in their use • Providing printed resources for pupils who so not have suitable online access • Recognising that younger pupils and pupils with send may not be able to access remote education without adult support.	x	SB			
	When teaching pupils remotely, the school will: • Set assignments for meaningful and ambitious work each day in a number of different subjects • Teach a planned and well-sequenced curriculum • Provide frequent, clear explanations of new content, delivered by a teacher in school or through high quality resource or videos. • Set a clear expectation on how regularly teachers will check work • Enable teacher to adjust pace or difficulty of what is being taught in response to questions or assessments • Plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers.	x	SB All staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Staff, pupils or visitors develops symptoms of coronavirus (COVID-19) on site	If a child, pupil, visitor or staff member develops symptoms of coronavirus (COVID-19), they will be sent home to self-isolate for at least 10 days from when the symptoms started and informed to book a test.	x	SB	Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet. **Note;** The DfE has published guidance confirming that from 26 August, all schools and FE providers will receive an initial supply of 10 **home test kits**. Home test kits should only be offered to individuals in the exceptional circumstance that you believe an individual may have barriers to accessing testing elsewhere. Anyone in school displaying symptoms of COVID-19 will be sent home and asked to follow government guidance. Arrangements are in place for all of the below and has been communicated to parents Home testing kits have been delivered to school		
	Pupils with symptoms of coronavirus (COVID-19) will be taken to designated area (any available room where a pupil can be isolated behind a closed door until further notice with a window opened for ventilation where possible) whilst being mindful of the pupils needs.	x	SB			
	To limit disruption a separate toilet is used by the pupil if required (as this would require enhanced cleaning before being used by anyone else).	x	SB			
	PPE is worn by staff caring for the child while they await collection if social distancing cannot be maintained (see Derbyshire County Council PPE requirements for staff guidance) As a precaution staff should wash clothing when they get home in accordance with the manufacturer's instructions, using the warmest water setting and dry items completely (Most viruses won't survive in temperatures over 60°C).	x	SB			
	Staff are aware of the locations for PPE.	x	SB			
	Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test).	x	SB			
	Parents informed of their child developments and asked to collect immediately (staff are also informed).	x	SB			
	In an emergency, staff will call 999 if they are seriously ill or injured or their life is at risk.	x	All staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Staff, pupils or visitors develops symptoms of coronavirus (COVID-19) on site	The school will inform the relevant staff/parents to follow the Stay at home guidance.	x	SB	Parents have been advised of the importance of following government guidance in the recent newsletters All of the below information has been shared with staff		
	Staff (or visitor) will self- isolate and take the journey home by car. If they require the use of a taxi, they should wear a face mask (provided by the school).	x	SB			
	Staff and Headteacher/Manager/Senior Leadership Team undertake appropriate communications arrangements for wellbeing purposes.	x	SB			
	Enhanced cleaning is undertaken in the classrooms, offices and any other room(s) used by the person with symptoms of coronavirus (COVID-19).	x	SB			
	If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating.	x	SB			
Confirmed staff or pupil Covid-19 case	If someone tests positive, they will follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste *(This is because a cough or anosmia can last for several weeks once the infection has gone)*.	x	SB	Anyone testing positive they will be directed to the appropriate guidance. School will take advice from DCC, PHE and the DfE Coronavirus helpline to ensure that school responds an appropriate way **Note;** schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation The 14-day period starts from the day when the first person in the household became ill or if they do not have symptoms, from the day their test was taken.		
	The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.	x	SB			
	Classrooms(s), offices and other room(s) used by the member of staff or pupil with a confirmed case of Covid-19, are closed off for enhanced cleaning. Where cleaning and disinfecting is not required immediately, for instance where we can use another room/classroom /office then, and where practical to do so, the process will be delayed for 72 hours, during which time these areas will be secured with appropriate signage on the door 'Closed for Cleaning'.	x	SB CW			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Confirmed staff or pupil Covid-19 case	Areas where the individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids are cleaned thoroughly as normal.	x	SB CW SC	As above		
	Adequate waste disposal arrangements are in place to dispose of contaminated equipment following an enhanced cleaning and disinfecting of coronavirus (Covid-19).	x	SB SC CW	All guidance to be followed and prompt advice taken		
	Sufficient and suitable equipment is available for the required clean.	x	CW SC			
	When the school becomes aware that someone (who has attended) has tested positive for coronavirus (COVID-19), contact is made with the local health protection team *(this team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school)* – as identified by NHS Test and Trace.	x	SB SC	HT to lead school through a confirmed case of COVID-19		
	The health protection team will work with schools in the above situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means: • direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin) • proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual travelling in a small vehicle, like a car, with an infected person	x	SB SC			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
(Continued) Confirmed staff or pupil Covid-19 case	To support the Test and Trace process a record of pupils and staff in each group, and any close contact that takes places between children and staff in different groups is recorded. **Note;** *You do not need to ask pupils to record everyone they have spent time with each day or ask staff to keep definitive records in a way that is overly burdensome*.	x	SB SC	Staff to follow school timetable. Changes need to be agreed with HT to ensure that an accurate record of pupils and staff is kept		
	If there are two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, the school will continue to work with their local health protection team who will be able to advise if additional action is required in the event of an outbreak.	x	SB SC	HT to lead school where there are 2 or more confirmed cases of COVID-19		
	 A flowchart is available at the end of this document as APPENDIX 1 for dealing with Coronavirus (COVID-19) suspected and confirmed cases. **Note;** In consultation with the local Director of Public Health, where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will first focus on the person's class, followed by their year group, then the whole school if necessary, in line with routine public health outbreak control practice.	x	All staff	All staff aware of flowchart and is available in staffroom		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Local lockdown or outbreak should occur	Staff have been fully briefed on the action planning for local lockdown or outbreak.	X	SB	Remote provision planned **Note;** outside of where local restrictions (local lockdown) apply, schools have the discretion to require face coverings in indoor communal areas where social distancing cannot be safely managed, if they believe that it is right in their particular circumstances.		
	In local lockdown staff and children in Y7 and above should wear face coverings in corridors and communal areas where social distancing is difficult to maintain.	n/a				
	When face coverings are not in use, they are kept with the individual in a sealed bag e.g. freezer type.	n/a				
	The school and staff understand that some individuals are exempt from wearing face coverings e.g. those who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability, or if you are speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expression to communicate.	X	SB			
	Face coverings are worn correctly and that clear instructions are provided to staff, children and young people on how to put on, remove, store and dispose of face coverings	X	SB	Putting on and taking off PPE guidance shared		
	The school has a small provision of face covering which are available in the event of a pupils/staff not having one on them. These are issued in resealable plastic (freezer type) bags for hygiene and storage when face covering is not required to be worn.	X	SB SC			
Offsite Visits breach Coronavirus (COVID-19) restrictions	It is noted that Autumn term trips can commence, however they must be non-overnight trips only. The Derbyshire County Council Schools Visit Service have written a COVID-19 Risk Assessment, which is available on Evolve, this will be completed for each trip in addition to the All Visits Risk Assessment.	X	SB	No educational visits planned for the autumn term		
	All Forest School activities will be risk assessed accordingly and follow the Derbyshire School Visits Approval and Monitoring Service (EVOLVE) procedures.	X	SB	FS to begin WB 7.9.20 LB/J to complete RA's		

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Out of school provision inadequate	Children are grouped with the same children each time wherever possible (in groups of 15 children max) and at least one staff member, depending on the type of provision or size of the group.	X	SB 623	623 provision to be reviewed in the autumn term with a view to it commencing in October.		
	Where it is not possible to maintain groups/bubbles children are then kept in consistent small groups.	X	SB 623			
	Up-to-date records of the children attending are kept for at least 21 days, including the schools or early years setting that they attend and the specific groups and members of staff they have been assigned to within our setting in order to review groups where required.	X	SB 623			
	All hygiene and social distancing measures featured throughout this risk assessment are incorporated where applicable to ensure protective measures are in place e.g. • Each table will have their own basic resources (such as pens and paper for drawing), which will be kept on their tables. • Other activities will be rotated daily between groups, allowing for cleaning of this equipment. • Children will be served their breakfast at their table, to prevent them moving around the area if it is shared by other groups/bubbles. • Children will wash their hands/use sanitiser on entry to the out of school provision area and when they leave to go to class. • Tables and associated furniture with high traffic touch points are cleaned using an appropriate cleaning product after each session. • Cutlery and crockery will be cleaned effectively. • Staff will follow all hygiene requirements when preparing and serving food.	X	SB 623			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Trim Trail and use of outdoor play equipment hygiene shortcomings	Cleaning is focused on high traffic touch points between different groups 'bubbles' e.g. • entry and exit points such as gates • enclosed crawl through 'tunnels' or tube slides • climbing frames • slides • play towers • play huts • crawl tunnels • exercise bars • gym equipment • benches • picnic tables	X	SB	Climbing wall on yard can be used by one bubble. **Note;** studies suggest that coronaviruses (including preliminary information on the COVID-19 virus) may persist on surfaces for a few hours or up to several days. This may vary under different conditions (e.g. type of surface, temperature or humidity of the environment) e.g. ➢ plastic up to 72 hours ➢ stainless steel up to 48 ➢ cardboard 24 hours ➢ copper 4 hours.		
	Cleaning products are used that are effective and can be used in a way that does not expose pupils to additional risk e.g. only using certain chemicals when children are not around or ensuring that the product used does not affect the surface of the equipment's intended use e.g. it does not leave a slippy residue for climbing points that could lead to loss of grip/traction.	X	SB			
	Equipment is limited to a defined group/bubble when in use and it is cleaned before being used by the next group/bubble.	X	SB			
	Instructions for the products they use are followed by staff including for example leaving chemicals applied for a period of time before wiping them off.	X	Staff	Only equipment that allows for social distancing to be used by children		
	Social distancing is maintained where possible and pupils wash their hands after using the equipment at the end of the activity/session/playtime.	X	Staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Site staff vulnerable to Covid-19	Site staff follow social distancing measures wherever possible (2m, or 1m with risk mitigation where 2m is not viable).	X	SB	Staff to adhere to number of people signs in communal spaces such as the office and staff room		
	When it is not practicable to comply with the 2metre social distancing guidelines the following is used: • Back to back or side to side working (rather than face to face) whenever possible. • Keeping the activity time involved as short as possible is carried out. • Increasing the frequency of hand washing and surface cleaning. • Using screens or barriers to separate people from each other. • Reducing the number of people each person has contact with by using "fixed teams or partnering" where staff have to work in close proximity (so each person works with only a few others). • Limit the amount of different equipment or surfaces that people need to touch.	X	All staff			
	Where PPE is worn, employees will appropriately use, apply and dispose of all PPE. Employees must wash their hands before putting on and removing PPE.	X	All staff	As per guidance and instruction		
	Where tools are loaned, hand hygiene measures are be adhered to before and after using the loaned tools.	X	All staff			
	Antibacterial wipes are available to wipe down any shared tools/equipment.	X	CW SC	Each room has supply with central store in staff room		
	As it may not be possible to clean all touch points on work equipment regularly, staff should adopt good hand hygiene before and after using the equipment.	X	All staff			
	Staff sit socially distanced during breaks to eat/drink.	X	All staff			

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Use of work vehicles cross infection hygiene failings	Vehicles are cleaned regularly, and in between different users.	n/a				
	Cleaning products used that are effective are appropriate to the vehicle and contact points being cleaned.	n/a				
	All cleaning carried out is focused on high traffic touch points e.g. • handles (inside and out) • steering wheel and starter button • centre touchscreen and stereo • handbrake and gearstick • keys and key fob • indicators and wiper stalks • windows, mirrors and mirror switches, seat adjusters any other controls	n/a				

What are the hazards?	Generic Control Measures	✓ X N/A	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned

Appendix 1

Coronavirus (COVID-19) Flowchart

Is the individual a member staff or pupil?

Staff

The member of staff is directed to go home to self-isolate and get tested for COVID-19.

Has the member of staff tested positive for COVID-19?

Yes

The staff member is to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. Other members of their household should continue self-isolating for the full 14 days. *The 14-day period starts from the day when the first person in the household became ill or if they do not have symptoms, from the day their test was taken.*

The staff member will be contacted by the NHS Test and Trace service if they test positive for coronavirus (COVID-19). When the school becomes aware that someone (who has attended) has tested positive for coronavirus (COVID-19), contact is made with the local health protection team. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) has attended the school.

No

The staff member can return to work when feeling

Pupil

The pupil is taken to a designated isolation area, which is either a well-ventilated room or area where two-metre social distancing can be adhered to. The pupil uses a separate toilet if required, where possible.

The pupil's parents are informed and asked to collect their child.

The pupil is supervised in the isolation area by a member of staff, if required.

Can a 2-metre distance be maintained between the supervising staff and the pupil within the isolation area?

Yes

The pupil is able to follow social distancing rules.

No

The pupil is unable to follow social distancing rules due to their lack of understanding of the rules or their needs which require close contact with a member of staff, e.g. increased medical needs.

PPE is worn by staff caring for the child while they await collection if social distancing cannot be maintained (see Derbyshire County Council PPE requirements for staff guidance).

Once the pupil has been collected by their parents, safely dispose of the PPE. The supervising staff member to wash their hands for at least 20 seconds after caring for the pupil. As a precaution staff should wash clothing when they get home in accordance with the manufacturer's instructions, using the warmest water setting and dry items completely (Most viruses won't survive in temperatures over 60°C).

The isolation area and any subsequent areas the pupil visited, e.g. toilet, are cleaned once the pupil has been collected. Any members of staff who have helped someone with symptoms do not need to go home to self-isolate, unless they develop symptoms themselves.

The pupil has not been tested for COVID-19. The pupil is to self-isolate for at least 10 days and informed to book a test.

Tests can be booked online through the NHS testing and tracing for coronavirus website or ordered by telephone via NHS 119 for those without access to the internet.

The school encourages the pupil's parents to get their child tested for COVID-19. (You can request a test by visiting: https://www.nhs.uk/ask-for-a-coronavirus-test or contact NHS 119 via telephone).

Has the pupil been tested for COVID-19?

Yes

They have been tested and are the results positive for COVID-19?

Yes

The pupil is to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. The pupil's household is to self-isolate for 14 days. *The 14-day period starts from the day when the first person in the household became ill or if they do not have symptoms, from the day their test* was taken.

The pupil's family will be contacted by the NHS Test and Trace service if the test is positive for coronavirus (COVID-19). When the school becomes aware that someone (who has attended) has tested positive for coronavirus (COVID-19), contact is made with the Derbyshire's Public Health Team.

No

The Pupil can return to school when feeling better.

No

If there are two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, the school will continue to work with their local health protection team who will be able to advise if additional action is required in the event of an outbreak.

- notify PHE via telephone on 0344 225 4524 option 9, and
- email Derbyshire's public health team with the details at: ASCH.testandtrace@derbyshire.gov.uk

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